

North Point Academy School Handbook

RIGHTS AND RESPONSIBILITIES

Student Responsibilities/Citizenship

1. Students have the responsibility to maintain regular school attendance, make a conscientious effort in classroom work, and adhere to school rules and regulations. Students share with the administration and faculty a responsibility to develop a climate within the school that is conducive to learning. No student has the right to disrupt the education of fellow students.
2. Students have the responsibility to protect school property and to assist the school staff in operating a safe school for all enrolled students.
3. Students have the responsibility to respect rights of fellow students, teachers, administrators, and all others who are involved in the educational process.
4. Students have the responsibility to attend class with all the required materials, prepared to work and to stay on task for the class period.
5. Students have the responsibility to consult with the school administration or appropriate school advisor before distributing or displaying materials.

Student Rights

1. Students, within legal constraints, may exercise their constitutionally protected rights of free speech, expression, and assembly as long as they do not interfere with the operation of the regular school program.
2. Students have the right to fair, consistent and respectful treatment by staff members and by other students.
3. Students have the right to due process. When a student is referred for disciplinary action, the student has the opportunity to offer his/her version of the incident to school authorities.
4. Students wishing to see their records may make an appointment with their counselor.
5. Students have the right to present complaints or grievances to school authorities and to receive authoritative replies within a reasonable time regarding the disposition of their complaints or grievances.

North Point Academy students have earned the respect and admiration of visitors to our campus. The pride we feel as members of the campus is reflected in the general behavior of our student body. We believe that all staff, students, and parents should understand expected student conduct in order to maintain our reputation. A list of consequences for unacceptable behavior is provided:

1. Students who defy directives and/or refuse to cooperate with members of the school staff are subject to disciplinary action and parent conference. This applies to both the regular school day and to extracurricular activities at any school [Ed. Code 48900(k)].
2. We expect our students to have a high regard for one another and treat each other with courtesy at all times. Student use of profanity and/or obscenities in class or in conversation with members of the staff will not be tolerated [Ed. Code 48900(i)].
3. Students are expected to continue to learn how to solve problems by being proactive, not reactive. Fighting on the school campus will result in suspension from school and will require parent conferences for both involved parties, unless there are extenuating circumstances [Ed. Code 48900(a)].
4. In cases where student misbehavior disrupts the educational process, the teacher may suspend the student from class the day of the offense and for the day following. Parents will be contacted by the teacher to request a parent/teacher conference [Ed. Code 48910].
5. Theft of, or damage to, school/individual property is considered a serious offense and will result in suspension and/or police arrest [Ed. Code 48900(f) & (g)].
6. Cheating/Plagiarism is viewed as a serious offense by our teachers. A school-wide policy is in effect and will be consistently enforced.

Finally, students are encouraged to make use of all available staff, programs, and resources. Remember, we are here to assist YOU!

COMPUTER LAB

The North Point Academy computer lab is open to current students from 7:15 a.m. to 3:45 p.m., Monday through Friday. A computer lab technician oversees the lab during those hours and will assist students in research, test proctoring, check out of DVDs and videos related to assignments, academic support and internet safety and etiquette. The computer lab is designed to support and enhance student learning. The following are expected lab behaviors to ensure that possibility for all who attend:

1. Students must sign in and out of the computer lab. Records of student attendance to the computer lab will be made available to teachers and parents. Abuse or misuse of computer lab time will result in the cancellation of the privilege.
2. Students must maintain a quiet, orderly atmosphere. The lab is open for studying and teacher help. It is not a place for socializing or carrying on conversations.
3. Cell phones are to be turned off except for use during breaks.
4. No food or drink is allowed in the computer lab. A microwave is accessible for student use; however, food & drinks need to be consumed outside.
5. Appropriate attitudes, language, dress, and behavior will be maintained.
6. Inappropriate electronic or computer lab use will result in cancellation of the privileges.

Computer lab violations:

First offense: Teacher and parent notification, cancellation of use for the day

Second offense: Teacher and parent notification, cancellation of use for the following 2 weeks

Additional offense: Computer use privilege cancelled for semester

NORTH POINT ACADEMY STUDENTS' ACCESS TO NEVADA UNION CAMPUS

North Point students are allowed to purchase breakfast and/or lunch at Nevada Union and are allowed to eat their meals during Nevada Union's meal periods either in the Nevada Union Café or on the North Point Academy campus only. Students are not allowed in any other part of the Nevada Union campus.

North Point students are not allowed on Nevada Union's campus during Nevada Union's instructional day.

North Point students dual scheduled at Nevada Union must travel the most direct route between North Point and their Nevada Union classroom, **during the passing time for that period only.**

North Point students are permitted to attend Nevada Union Campus dances only as a guest of a Nevada Union student and only if the proper guest pass procedures have been followed. North Point students are not allowed to attend Nevada Union student activities during the instructional day.

North Point students are not to use the Nevada Union library unless specifically escorted with a Nevada Union class you are currently scheduled in.

Violations of this policy are subject to the consequences listed in item number 54 of the recommended consequences portion of this handbook.

PARKING

Students parking on campus must purchase a parking pass from North Point and park in the designated student parking areas only. Violations to this policy may result in fines and/or loss of parking privileges.

ELECTRONIC DEVICES

Please consult the "The Bring Your Own Device" (BYOD) District Policy the use of student technology on campus. It is located on our web page under RESOURCES/ANNUAL PARENT NOTIFICATIONS/Bring Your Own Device (BYOD) Procedures

TOBACCO PROHIBITED

Nevada Joint Union School District policy prohibits the use of tobacco products at all time on district property or at any district/school sponsored activity. This prohibition applies to all students, employees, visitors and other persons visiting a school, the district office, or an activity.

DRESS AND GROOMING (POLICY & ADMINISTRATIVE REGULATION #5132.1)

Consistent dress and grooming policy is necessary in order to maintain order, provide a safe school environment and promote discipline. Dress or grooming that draw undue attention detract from the educational process and is therefore unacceptable.

The Board shall authorize school regulations which prohibit student dress or grooming practices which:

1. Present a hazard to the health or safety of the student or to others in the school;
2. Materially interfere with school work, create disorder, or disrupt the educational program;
3. Cause excessive wear or damage to school property;
4. Prevent the student from achieving educational objectives because of blocked vision or restricted movement.

Regulations regarding the dress code will be reviewed each May by students, faculty, parents and administration with a revised version submitted to the Board for approval for use during the next school year. Student violations of these regulations are termed willful defiance of the valid authority of the school principal, and the Board directs that the principal may administer any appropriate disciplinary action to include suspension.

Clothing worn on campus must reflect good taste and a sense of modesty to enhance an atmosphere conducive to learning. You are attending school because you need/want to learn and eventually be employed. Your personal appearance may often affect this future goal. Consequently, the school has a responsibility to guide you in a positive direction for future employment. To fulfill this responsibility some "common sense" rules must apply.

1. Clothing and/or jewelry with anti-ethnic, sexist, or hate/violence (satanic) or neo-Nazi designs or slogans or full-dress military fatigues are not allowed. Printing or pictures depicting drugs, alcohol, or tobacco, or which display profane statements are not acceptable. Wearing such clothing may result in suspension, depending on the severity.
2. To prevent distraction, modesty shall prevail in student dress. At no time shall a student's private body parts or underclothing be exposed or seen.
 - Clothing that exposes the midsection is not allowed. (Midsection is defined as the area in the middle of the front, sides, and back of the torso.)
 - Shorts and skirts (including those with slits) must cover the mid-thigh.
 - Cut-offs should not have holes or be torn, and must follow appropriate length guidelines.

- Tank tops with large armholes that extend past the armpit area, spandex-type pants, excessively torn clothing, boxer shorts and sleeveless undershirts worn as primary clothing, strapless tops, backless tops, spaghetti straps, halter tops, or transparent clothing are not permissible.
 - Shoulder straps must be two (2) inches minimum in width.
3. Shoes must be worn on the school grounds at all times.
 4. No spikes shall be worn on hats, clothing, or as jewelry except as a necklace with spikes no longer than ¼ of an inch.
 5. Dark glasses are outdoor attire and may not be worn in any classroom. Dark glasses may be worn before school, passing time, lunch, and after school.
 6. North Point Academy prohibits the presence of any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark, or other attribute, denotes membership in gangs, or which advocates drug use, violence, or disruptive behavior.

The dress code is not a punishment, but rather a tool to ensure that education can take place. By using “common sense” and “good taste,” students will avoid any problems.

BULLYING

Bullying is intolerable at North Point Academy. We expect teachers, staff, and students to immediately report any type of bullying for administrative action.

The three types of bullying behavior:

- **Physical Bullying:** harm to another’s body or property
- **Emotional Bullying:** harm to another’s self-worth
- **Social Bullying:** harm to another’s group acceptance

Bullying may include:

1. Calling you names or making fun of you.
2. Pinching, pushing, or shoving you.
3. Taking things away from you.
4. Damaging your belongings.
5. Stealing your money.
6. Spreading rumors.
7. Saying or writing nasty things about you.
8. Making you feel uncomfortable or small.
9. Excluding you from activities.

Bullies can be intimidating. If you are being bullied, tell a teacher, tell a counselor, tell an adult on campus, or tell your parents. Try to stay in areas where there are plenty of people. Bullies do not like witnesses. If you ride the bus and someone has been bullying you, report the problem to an administrator. If you have to walk home, see if you can walk with other people. If you receive threatening phone calls or emails, tell your parents. Be sure to keep all emails and/or voice messages to share with an adult. If you see someone else at school being bullied, PLEASE tell an adult, but do not get into trouble with the bullies. Tell an adult in private about your concerns. People who are being bullied need friends. If you can help someone who is being bullied, please do so.

STANDARD DISCIPLINARY PROCEDURES

North Point Academy has developed a code of behavior to help students understand what is expected of them and the consequences that follow violation of the rules. Students are required to respond positively to staff requests to follow the school’s code of behavior that has been established to guarantee the rights of all students to an education in a safe and orderly environment. A positive school climate derives from an understanding among the total school community that statements and actions that degrade others will not be tolerated [CA Ed. Code 32051].

A standard procedure for dealing with violations of the school’s behavior code has been developed to ensure fairness to students. For each offense there is a prescribed consequence ranging from a conference with an assistant principal to suspension for serious offenses. For a serious offense, the school may make an immediate recommendation for expulsion to the Board of Education.

Certain standards of conduct and behavior are essential to the functioning of a good school. We expect students to conduct themselves according to established standards when on school grounds, at any school activity, or when representing the school. We expect students to be courteous and respectful to one another, to teachers, administrators, and administrative staff. Finally, we expect all students to display good sportsmanship at all school-related events and contests.

Causes for Immediate Recommendation for Expulsion

1. Possessing, selling, or otherwise furnishing a firearm [Ed. Code 48915(c)(1)].
2. Brandishing a knife at another person [Ed. Code 48915(c)(2)].
3. Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code [Ed. Code 48915(c)(3), CA Health and Safety Code Section 11351-11360].
4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 [Ed. Code 48915(c)(4)].
5. Possession of an explosive [Ed. Code 48915(c)(4)].

Causes for Suspension and Expulsion / Applicability of School Rules

A student may be suspended or expelled if the offense occurs while on school grounds, while going to or coming from school, during lunch period (on

or off the school campus), or during, going to, or coming from, any school sponsored activity.

RECOMMENDED CONSEQUENCES FOR STUDENT VIOLATIONS

(Notwithstanding the above recommendations, the school principal/designee shall have discretion to impose whatever punishment he/she deems appropriate.)

	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
1.	Assault / Battery on a school official. EC 48900(a)(1) EC 48915(a)(5)	5-day suspension, parent conference, law enforcement notification, and possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notification, and recommendation for expulsion.	Non-applicable.
2.	Assault / Battery: Causing, attempting to cause, threatening to cause physical injury to another person. Willfully using force or violence upon another person, except in self-defense. EC 48900(a)(1) EC 48900 (a)(2) EC 48915 (a)(1) EC 48915 (a)(2)	5-day suspension, parent conference, law enforcement notification, and possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notification, and recommendation for expulsion.	Non-applicable.
	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
3.	Bias-related incident (racial, ethnic, religious, sexual orientation, etc.) or hazing, degrading/slurs, disgracing any person attending the school. EC 32050 EC 32051 EC 48900 (k)	Possible 1 – 5-day suspension, parent conference, possible law enforcement notification or alternative means of correction. Possible recommendation for expulsion.	3 – 5-day suspension, parent conference, law enforcement notified, possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notified, possible recommendation for expulsion.
4.	Brandishing a knife at another person. EC 48915(c)(2)	5-day suspension, law enforcement notification, recommendation for expulsion.	Non-applicable.	
5.	Bullying EC 48900.4	Possible 1 – 5-day suspension, parent conference, possible recommendation for expulsion, alternative means of correction.	3 – 5-day suspension, parent conference, law enforcement notified, possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notified, possible recommendation for expulsion.
6.	Causing or setting a fire. EC 48900(f) PC 451, 452	1 – 5-day suspension, parent conference, Fire Marshall notification, law enforcement notification, restitution, possible recommendation for expulsion.	5-day suspension, Fire Marshall notification and law enforcement notification. Recommendation for expulsion.	Non-applicable.
7.	Cheating	Student receives “F” grade for that assignment, conference with student, parent, and teacher required. Student redoes assignment.	Student receives “F” grade for that assignment, 3-day suspension, parent conference.	Student receives an “F” for the class. Possible transfer to another program.
8.	Committing or attempting to commit a sexual assault EC 48915(c)(4)	5-day suspension, law enforcement notification, recommendation for expulsion.	Non-applicable.	
9.	Construction Area Trespass	Alternative means of correction.	1 – 5-day suspension.	3 – 5-day suspension
10.	Defiance of Authority	Alternative means of correction or 1– 5-day suspension.	1 – 5-day suspension.	3 – 5-day suspension

11.	Dishonesty	Alternative means of correction.	1 – 5-day suspension.	3 – 5-day suspension
12.	Disorderly Conduct	Alternative means of correction, 1 – 5-day suspension.	1 – 5-day suspension.	3 – 5-day suspension
13.	Display of unsportsmanlike behavior, (e.g. cat calls, name-calling, inappropriate signage). EC 48900 (k)	Alternative means of correction/loss of privileges, possible detention or 1 – 5 day suspension.	1 – 5 day suspension/loss of privileges for specified time frame.	3 – 5-day suspension, loss of privileges for specified time frame. Possible recommendation for expulsion.
14.	Dress Code Violation	Attire altered, possibility of being sent home.	Attire altered, parent conference.	Suspension. Possible transfer to another program.
15.	False fire alarm. False 911 – emergency call. EC 48900 (k)	1 – 5-day suspension, parent conference, Fire Marshall notification, law enforcement notification, restitution, possible recommendation for expulsion.	3 – 5-day suspension, parent conference, Fire Marshall notification, law enforcement notification, restitution, recommendation for expulsion.	Non-applicable.
	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
16.	Falsification, possession, and/or forging, altering school correspondence, passes, or absence admits. EC 48900(k)	1 – 5-day suspension, parent notification	3 – 5-day suspension, parent conference.	3 – 5-day suspension, parent conference.
17.	Fighting EC 48900 (a)	1 – 5-day suspension, parent conference. Possible law enforcement notification.	3–5-day suspension, parent conference. Possible law enforcement notification. Possible recommendation for expulsion.	5-day suspension, law enforcement notification, recommendation for expulsion.
18.	Furnishing any controlled substance, alcoholic beverage, or intoxicant. EC 48900(c)	5-day suspension, parent conference, law enforcement notification. Possible recommendation for expulsion.	5-day suspension and recommendation for expulsion.	Non-applicable.
19.	Hate Crime: Causing, attempting to cause, threatening to cause, or participating in an act of hate violence. EC 48900.3	5-day suspension, parent conference, law enforcement notification, possible recommendation for expulsion.	5-day suspension, parent notification, law enforcement notification, recommendation for expulsion.	Non-applicable.
20.	Insulting, abusing, disrespecting teachers or other school personnel. EC 44811 EC 48812	Alternative means of correction <u>or</u> 1 – 3-day suspension, parent conference.	3–5-day suspension, parent conference, possible removal from class with an “F,” possible expulsion.	5-day suspension, possible recommendation for expulsion. Possible transfer to another program.
21.	Intentionally engaged in harassment, threats, or intimidation. EC 48900.4 EC 48900 (k)	1 – 5-day suspension, parent conference, possible law enforcement notification, possible recommendation for expulsion.	3 – 5-day suspension, parent conference, law enforcement notified, possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notified, recommendation for expulsion.

22.	Leaving campus without proper authorization EC 48900(k)	Alternative means of correction, parent conference, possible detention.	1 -- 3-day suspension, parent conference.	3 -- 5-day suspension, parent conference.
23.	Libelous materials printing/distribution	1 -- 5-day suspension, parent notification, possible law enforcement notification.	3 -- 5-day suspension, parent notification, possible law enforcement notification.	5-day suspension. Possible law enforcement notification/ recommendation for expulsion.
24.	Loitering in parking lots. EC 48900(k)	Alternative means of correction, parent conference.	1--3-day suspension, parent conference.	3 -- 5-day suspension, parent conference.
25.	Matches/Lighters	Confiscation, alternative means of correction.	Confiscation, 1 -- 3 day suspension.	1 -- 5-day suspension
26.	Misuse of computers/Internet (see "Acceptable Use Policy")	Warning/alternative means of correction or possible 1-3 day suspension and loss of access for specified time.	3--5-day suspension, parent conference and loss of access to school computers for a specified time.	5-day suspension, parent conference and loss of access to school computers for balance of school year.
27.	Obscene or vulgar acts; habitual profanity. EC 48900(l)	1 -- 5 day suspension, parent conference, possible law enforcement notification, possible recommendation for expulsion, alternative means of correction.	3 -- 5 day suspension, parent conference, possible law enforcement notification, possible recommendation for expulsion.	5-day suspension, parent conference, possible law enforcement notification, recommendation for expulsion.
	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
28.	Parking violation	Ticket	Ticket / loss of parking privileges/ alternative means of correction.	1 -- 3-day suspension
29.	Plagiarism	1 -- 5-day suspension, receives an "F" for the assignment. Parent notification.	3 -- 5-day suspension, receives an "F" on the assignment. Parent notification.	5-day suspension, student receives an "F" for the class. Parent notification. Possible transfer to another program.
30.	Possessing, selling, or otherwise furnishing a firearm. EC 48900(b) EC 48915(c)(1)	5-day suspension, parent conference, law enforcement notification, recommendation for expulsion.	Non-applicable.	
31.	Possession and/or use of any controlled substance, alcoholic beverage, or intoxicant. EC 48900(c)	5-day suspension, parent conference, law enforcement notification, possible recommendation for expulsion or alternative means of correction.	5-day suspension and recommendation for expulsion.	Non-applicable.
32.	Possession of an explosive EC 48915(c)(5)	5-day suspension, law enforcement notification, recommendation for expulsion.	Non-applicable.	
33.	Possession of any look-alike (imitation) weapon at school or school activity. EC 48900(m)	5-day suspension, parent conference, law enforcement notification. Possible recommendation for expulsion.	5-day suspension, law enforcement notification, recommendation for expulsion.	Non-applicable.
34.	Possession of pornographic material(s)	1 -- 5-day suspension, alternative means of correction, possible law enforcement notification, possible recommendation for expulsion.	3--5-day suspension, alternative means of correction, possible law enforcement notification, possible recommendation for expulsion.	5-day suspension, alternative means of correction, possible law enforcement notification, possible recommendation for expulsion.
35.	Possession of unauthorized articles/items (chains, video cameras, laser pens, etc., or cell phones/beepers that interrupt class time.)	Parent notification, item confiscated until parent retrieval at conference, alternative means of correction.	Parent notification, item confiscated for remainder of semester, alternative means of correction.	1 -- 5-day suspension and parent conference.

	PC 417.25, 417.27 EC 51512			
36.	Possession or use of tobacco or any product containing tobacco or nicotine. EC 48900(h)	4 hours detention, 6-hour smoking cessation class, parent notification. Law enforcement notification.	1 – 3-day suspension, parent conference, law enforcement notification.	5-day suspension, parent conference, law enforcement notification, possible recommendation for expulsion.
37.	Possession, sale, and/or trade of drug paraphernalia. EC 48900(j)	1-5 day suspension, parent conference, law enforcement notification and/or alternative means of correction.	5-day suspension, parent conference, law enforcement notification and/or recommendation for expulsion.	Non-applicable.
38.	Possession, use of, sale, or otherwise furnishing of a knife or other dangerous object. 48900(b)	5-day suspension, law enforcement notification, possible Fire Marshall notification, possible recommendation for expulsion.	5-day suspension, law enforcement notification, possible Fire Marshall notification, recommendation for expulsion.	Non-applicable.
39.	Pranks (involvement)	1 - 5-day suspension, restitution, law enforcement notified/ possible loss of privileges	3–5-day suspension, restitution, law enforcement notified/loss of privileges, possible recommendation for expulsion.	5-day suspension, restitution, law enforcement notified, possible recommendation for expulsion.
	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
40.	Public Display of Affection	Alternative means of correction, parent notification.	1 – 5-day suspension.	3 – 5-day suspension
41.	Reckless driving / excessive speed	Warning, alternative means of correction and possible loss of parking permit.	Loss of parking permit for remainder of semester/ school year, parent notification.	1 – 5-day suspension, possible law enforcement notification.
42.	Robbery and/or extortion. EC 48900(e) EC 48915(a)(4)	5-day suspension, parent conference, law enforcement notification, possible recommendation for expulsion.	5-day suspension, parent conference, law enforcement notification, recommendation for expulsion.	Non-applicable.
43.	Selling a controlled substance EC 48900(c) EC 48915(c)(3)	5-day suspension, law enforcement notification, recommendation for expulsion.	Non-applicable.	
44.	Sexual Assault/Battery EC 48900(n), 48915(c)(4)	5-day suspension, law enforcement notified, recommendation for expulsion.	Non-applicable.	Non-applicable.
45.	Sexual harassment EC 48900.2	Possible 1 – 5-day suspension, re-read and sign NU sexual harassment policy, possible law enforcement notification, possible recommendation for expulsion.	3 – 5-day suspension, parent conference, possible law enforcement notification, possible recommendation for expulsion.	5-day suspension, parent conference, possible law enforcement notification, recommendation for expulsion.
46.	Skateboarding, roller-blading, bicycling, riding a scooter on campus.	Skateboard or rollerblades confiscated, law enforcement notification.	1–3-day suspension, parent conference, law enforcement notification.	3 – 5-day suspension, parent conference, law enforcement notification.
47.	Spitting	Alternative means of correction.	1 – 3-days suspension.	3 – 5-day suspension
48.	Theft of school or private property of students/staff/teachers.	1 - 5-day suspension, parent conference, restitution, law enforcement notification, possible recommendation for	3 - 5-day suspension, parent conference, law enforcement notification, possible	5-day suspension, parent conference, law enforcement notification, recommendation for expulsion.

		expulsion.	recommendation for expulsion.	
49.	Unexcused absences (truancy)	Parent conference, alternative means of correction.	1 – 5-day suspension.	3 – 5-day suspension. Possible recommendation for expulsion.
50.	Unlawfully offering, arranging, or negotiating to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant. EC 48900(d)	5-day suspension, parent conference, law enforcement notification, and possible recommendation for expulsion and/or alternative means of correction.	5-day suspension and recommendation for expulsion.	
51.	Unlawfully possessed, offered, arranged or negotiated to sell any drug paraphernalia	1 – 5-day suspension, restitution, parent conference, law enforcement notification. Arrangements for restitution necessary for return to school.	3–5-day suspension, parent conference, restitution, law enforcement notification, recommendation for expulsion. Arrangements for restitution necessary for return to school.	5-day suspension, parent conference, restitution, law enforcement notified, recommendation for expulsion. Arrangements for restitution necessary for return to school.
	OFFENSE	1ST OFFENSE	2ND OFFENSE	ADDITIONAL OFFENSES
52.	Vandalism/destruction of school or private property. EC 48900(f)	1 – 5-day suspension, restitution, parent conference, law enforcement notification. Arrangements for restitution necessary for return to school.	3–5-day suspension, parent conference, restitution, law enforcement notification, recommendation for expulsion. Arrangements for restitution necessary for return to school.	5-day suspension, parent conference, restitution, law enforcement notified, recommendation for expulsion. Arrangements for restitution necessary for return to school.
53.	Willful disobedience / disrupting school activities. EC 48900(k)	1 – 3-day suspension, or alternative means of correction, parent conference.	1 – 5-day suspension, parent conference.	5-day suspension, parent conference, possible recommendation for expulsion.
54.	Violation of NPA presence on NUHS Campus EC 48900(k)	Alternative means of correction, parent conference, possible detention.	1 – 3-day suspension, parent conference.	3 – 5-day suspension, parent conference, removal from NUHS privileges.

When a student develops a pattern of behavioral offenses, there is a potential to reach a point where alternative means of correction have failed. In that case, a student could be recommended for expulsion.

General Information

TESTING

ACT – College Entrance Exam (See College Admissions Information above)

The ACT (American College Test) covers the areas of English, reading, math, and science reasoning. Students are given a score for each test, with scores ranging from 1 to 36. These four scores are then averaged to arrive at a Composite Score.

ASVAB (Armed Services Vocational Aptitude Battery)

Juniors may choose to take the **ASVAB** (Armed Services Vocational Aptitude Battery) test. Students can gain valuable insights into career possibilities by using the results of this test.

California Assessment of Student Performance and Progress

The State of California requires administration of the CAASPP for all students of specific grade levels. This test requires students to demonstrate proficiency in the core areas (science, math, social studies, and English/Language Arts).

PLAN / PSAT/ NMSQT

Students who plan to enroll in a four-year college or university are encouraged to take the PSAT and the PLAN test. PLAN is a practice test for the ACT, and also provides information to assist students in their career and college planning. At Nevada Union this test is made available to any sophomore who wants to participate. There is a nominal fee associated with this test. The PSAT/NMSQT (Preliminary Scholastic Assessment Test/National Merit Scholarship Qualifying Test) is a practice test for the SAT I, and is also used to determine National Merit semi-finalists. College bound juniors should plan to take this test. Students who score exceptionally high may be recognized by the National Merit Foundation. This recognition may lead to scholarship opportunities.

SAT I

Students who plan to attend a four-year college or university directly after graduation must take either the SAT I or ACT test. Many colleges will accept scores from either test; however, some colleges require scores from one or the other. Students should check the college catalogs for information regarding which test a college requires. Students may take these tests as many times as they want, and colleges will generally use the highest score. All tests must be taken no later than the December test date. Some colleges also required the SAT II's. Information, registration packets, and study guides are available in the Student Services Center. The SAT I (Scholastic Assessment Test) is comprised of two sections -- Verbal and Math -- with scores ranging from 200 to 800 for each section. The highest possible combined score is 1600.

SAT II

The SAT II is required by some of the more competitive universities. It tests a student's knowledge in individual subject areas: English, math, science, history, and foreign languages. There are 18 subject tests offered, and students are generally required to take three. The University of California system requires SAT II tests in writing, math, and one other of the student's choice.

College Placement Tests

These are strongly recommended for any student who plans to attend a community college. Completion of these tests gives students priority registration as well as a pre-registration meeting with a college counselor.

SENIOR PROJECT

The satisfactory completion of a Senior Project is a graduation requirement. This three-part activity, which is designed to take place during the senior year, demonstrates students' abilities to research topics of particular interest, be involved in projects related to their areas of research, and make presentations about their experiences to formal panels composed of North Point Academy staff members. Parents and community members are encouraged to assist students with their projects as mentors and to participate as presentation judges.

WORK PERMITS

All students who work must have a valid work permit for every job site and/or position worked. Work permits must be renewed each semester, or when a student changes jobs. A minimum 2.0 grade point average (GPA) and good attendance must be maintained while working. During the school year, 14 & 15 year olds may work up to 18 hours per week, 16 & 17 year olds may work 20 hours per week. During school breaks and vacations, students may work 40 hours per week.

COLLEGE ADMISSIONS INFORMATION

General requirements are listed below. Specific campuses may have slightly different requirements.

Scholarship Requirements

Students should make every effort to maintain at least a "B" average in courses taken after the 9th grade to meet subject requirements. Subject requirements are satisfied by courses in which a grade of "C" or higher has been assigned. A grade of "D" in a required high school subject taken in any year will disqualify an applicant unless he/she has retaken the course and recorded a grade of "C" or better. Various qualifying and placement tests are also required (see Student Assessment section). Grades received in courses certified as honors or AP courses will be counted on a scale of "A" = 5, "B" = 4, and "C" = 3 for college admissions.

Community Colleges

Students who have earned their high school diploma, passed the G.E.D. exam, passed the California High School Proficiency Exam, or are 18 years of age or older are eligible for the California Community College System. There are no subject or grade requirements. There are three track systems in most community colleges. One is for two years of training supplementing the high school education; one is for two years of special training in technical fields not offered in high school; and one is for two years of preparation for transfer to a college or university. In the first two tracks, graduation from high school is the only requirement. In the transfer curriculum, the student should have a good background in college preparatory subjects taken in high school.

California State University (CSU)

First-time freshman eligibility is determined by:

1. High school grade point average (excluding P.E.) for grades 10-12
2. Test scores on either the SAT I or ACT
3. Four years of college preparatory English
4. Three years of Mathematics (Algebra 1, Geometry, Algebra II)
5. One year of U.S. History, or U.S. History and Government, World History.
6. Two years of the same Foreign Language
7. One year of Visual or Performing Arts
8. Two years of college preparatory electives

Grade points are figured on a scale of 4.0 for an "A", 3.0 for a "B", 2.0 for a "C", and 1.0 for a "D". Certain classes qualify for honor point status. Students should consult with their counselor for other scholarship requirements.

University Of California (U.C.)

First-time freshman eligibility is determined by:

1. World History and U.S. History/Government (two years required)

2. English - Composition, Literature, etc. (four years required)
3. Mathematics - Algebra 1, Geometry, and Algebra 2 (three years required, four recommended)
4. Laboratory Science - One year Life Lab Science and one year Physical Lab Science is required. (Biology & Chemistry)
5. Foreign Language - Spanish, French, etc. (two years of the same language required, three strongly recommended)
6. Visual/Performing Arts – one year.
7. College Preparatory Electives - Additional classes: Fine Arts, History, English, Advanced Mathematics, Laboratory Science, Foreign Language, and Social Studies (see list below)
8. SAT or ACT and SAT II tests in three subjects are required (writing and math plus one of the student's choice)

Private And Out-Of-State Colleges

Students who are interested in private or out-of-state colleges should contact their counselor for assistance in finding the needed information regarding the college. Testing requirements vary.

RESOURCES IN THE COMMUNITY

Nevada County 211	211 or 844-319-4119		
Nevada County Mental Health	265-1437	Alcoholics Anonymous	272-6287
Crisis Line	265-5811	Narcotics Anonymous	1-800-600-4673
Team 3 Family Counseling Center	478-5701	Friday Night Live	265-1437
Child Protective Services	265-9380	Fire, Police, Medical Services	911
Domestic Violence Coalition	272-3467	Poison Control Center	1-800-876-4766
Victim/Witness Assistance Center	265-1246	Sierra Nevada Memorial Hospital	274-6000
CA Youth Crisis Line (English & Spanish)	1-800-843-5200	Teen Quit Chew Line	1-800-844-2439
CA Missing Children Hotline	1-800-822-3463	Teen Quit Smoking Line	1-800-766-2888
Suicide Prevention Services	1-800-784-2433	Nev. County Health Dept., Tobacco Program	265-1424
Runaway Switchboard	1-800-621-4000	National AIDS Hotline	1-800-342-2437
Domestic Violence Hotline	1-800-799-7233	Youth Crisis Hotline	1-800-448-4663
Alcohol Information Center (NCCA)	273-9541	Gold Country Stage	477-2961

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**Please complete this page and return it to your teacher at your first appointment.
Thank you.**

I have read and understand the information contained in the North Point Academy School Handbook.

STUDENT NAME: (Print) _____

Student Grade _____

Parent/Guardian Signature: _____

Date: _____

Student Signature: _____

Date: _____